



**The Annual General Meeting of the Secret Harbour Surf Lifesaving Club will be held on Friday 26th July 2024 at the Secret Harbour Surf Life Saving Club.**

**The meeting will commence at 6:00pm for a 6:30pm meeting start time.**

Apologies can be forwarded to the meeting secretary Karen Walker (Club Administrator) at [admin@secretharbourslsc.com](mailto:admin@secretharbourslsc.com) or 9524 7092.

As per current Constitution 14.13 Postal voting may be considered by the Board from time to time. Postal voting must be requested via an email to the meeting secretary ([admin@secretharbourslsc.com](mailto:admin@secretharbourslsc.com)). All Postal votes must be received by the meeting secretary at SHSLSC P.O. Box 7066 Secret Harbour WA 6173 and received no later than 30th July 2024.

## **AGENDA**

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- 1. MEETING OPENING AND APOLOGIES - 3 MINUTES**
  
- 2. BUSINESS ARISING FROM PREVIOUS AGM MINUTES - 10 MINUTES**
  - 2.1 Motion 1 (carried) - Reduction of overall training time - Matthew Evans**
    - (a) feasibility of shortened courses is ongoing
  - 2.2 Motion 2 (lapsed) - Active Service review - Garry Williams**
    - (a) decision by Board to form committee to update constitution, to be voted on today
  - 2.3 Motion 3 (lapsed) - Bylaws update - Garry Williams**
    - (a) decision by Board to form committee to update by-laws. Issued to members in June 2024 for comment. No comment was received.
  - 2.4 Motion 4 (lapsed) - Honours and Awards Committee to be established - Garry Williams**
    - (a) decision by Board to establish committee during season 2023/2024
  - 2.5 Constitution updates - vote required at the end of this meeting**

- 3. CONFIRMATION OF MINUTES - 5 MINUTES**

Minutes from the 2023 Annual General Meeting

Minutes are located on the club [website](#) or a hard copy can be obtained from the Club Administrator

**General Business**

**4. SECRET HARBOUR SLSC 2023/2024 SEASON ACHIEVEMENTS - 10 MINUTES**

- 4.1 Overview by Club President
- 4.2 Member Space update by Vice President
- 4.3 Constitution and Bylaws update by Vice President

**5. PRESENTATION OF 2023/2024 SEASON ANNUAL REPORT AND AUDITED FINANCIAL STATEMENTS - 10 MINUTES**

- 5.1 Overview by Director of Finance and Administration

Reports and documentation are available from the office and hard copies will be available at the meeting & posted on the club notice board.

**6. ACCEPTANCE OF ANNUAL REPORT - 2 MINUTES**

**7. LIFE MEMBERSHIP**

Peter Traeger - granted Life Membership at the 2024 Annual Awards Night

**8. GENERAL QUESTIONS - 25 MINUTES**

Opportunity for general questions prior to Election of Officer Bearers.

Please note: no new motions will be accepted.

**9. MOTIONS**

Motion	Proposer	Seconded
1. NIL received		

## Election of Officers

### 10. NOMINATIONS FOR BOARD, OFFICE AND COMMITTEE POSITIONS

The following BoM positions are declared open and vacant for a period of 2 years:

- Vice President;
- Director of Life Saving;
- Director of Youth;
- Director of PR & Sponsorship;
- Director of Social

The following BoM positions are declared open and vacant for a period of 1 year:

- Director of Finance and Administration

All other Club committee positions (refer attachment 1) are declared open and vacant for a period of 1 year.

Nominations are now closed, please see below for current Board of Management positions.

*(Note: Directors are required to be voted in, even if there is only 1 nomination, they must still receive 50%+1 of the votes from eligible members to be successfully voted in)*

VICE PRESIDENT:

- no nomination received

DIRECTOR OF LIFE SAVING:

- Mitchell Shackles

DIRECTOR OF YOUTH:

- Meagan Tong

DIRECTOR OF FINANCE AND ADMINISTRATION:

- no nomination received

DIRECTOR OF PR & SPONSORSHIP:

- no nomination received

DIRECTOR OF SOCIAL:

- no nomination received

**Committees:**

Education Committee: Carolyn Wilson,  
Surf Sports Committee: Carolyn Wilson,  
Life Saving Committee: Carolyn Wilson,  
PR & Sponsorship Committee:  
Youth Development Committee:  
Finance & Administration Committee: Max Foster,  
Social Committee:

**Club Roles:**

First Aid Officer: Carolyn Wilson

**11.0 Constitution updates - Vote by Members**

Included on the ballot sheet

**10.0 Meeting Closed**

**Attachment 1 – Secret Harbour SLSC Committees**

<b>Finance &amp; Administration</b>
<b>PR &amp; Sponsorship Committee</b>
<b>Social Committee</b>
<b>Youth Development Committee</b>
<b>Lifesaving Committee</b>
<b>Education Committee</b>
<b>Surf Sports Committee</b>