



**Secret Harbour Surf Lifesaving Club Inc.**

**The Annual General Meeting of the Secret Harbour Surf Lifesaving Club was held on Friday 5 August 2022 at the Secret Harbour SLSC Club rooms.**

**The meeting commenced at 6:30pm.**

**Attended:**

***Board of Management***

|                   |  |
|-------------------|--|
| Richard Lowe      | President                              |
| Brendan Privilege | Vice President                         |
| Mark Thomas       | Club Captain                           |
| Stuart Reeves     | Director of Lifesaving                 |
| Samuel Maurice    | Director of Youth                      |
| Jodie Barker      | Director of Education                  |
| Vacant            | Director of Surf Sports                |
| Kate Crockett     | Director of PR & Sponsorship           |
| Vacant            | Director of Social                     |
| Max Foster        | Director of Finance and Administration |

***Life Members***

Stephen Ford, Garry Williams, Richard Lowe Digby Wilson

***Long Service members:***

*Daniel Andrew, Joseph Ford, Sarah Lowe, Sam Maurice, Mark Thomas, Ron Wade*

**Members Attended:**

Karen Alsop, Jodie Barker, Liam Bates, Angus Belton, Kim Belton, Neil Belton, Amanda Berry, Lorna Buchan, Toby Carus, Harry Collins, Kate Crockett, Rhys David, Anne Evans, Matthew Evans, Max Foster, Izak Geddes, Nicholas Graydon, Craig Graydon, Steve Hughes, Lucy Kennedy, Iain Lund, Chelsea McCarron, David McCarron, Jane McCrea, Ray Martinez, Graham Shackles, Mitchell Shackles, Grant Stirling, Greg Stroot, Joanne Thodis, Jaime Thomas, Craig Tong, Leonie Tong, Joseph Tyrrell, Michelle Verity, Ben Wade, Kim Wade, Timothy Wilson,

- **Apologies:** Vanessa Aikins, David Andrew, Robyn Bevan, Billy Bevan, Debbie Bird, Max Hannah, Rebecca Hughes, Stephanie Lowe, Ian Noorman, Jasmine Noorman, Jessica Noorman, Matthew Osborne, Brendan Privilege, Lorraine Rule, Alan Robinson, Lisa Sertorini, Zoe Shackles, Derry Smith, Meagan Tong, Courtney Wade, Patrick Walsh, Riley Walsh, Jessica Williams, Megan Williams, Carolyn Wilson

## Minutes

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### **1.0 Meeting Opening and Apologies**

The Club President declared the meeting open.

The Club President welcomed and thanked the life members, long service members, active members, volunteers and all other club members for attending the meeting.

### **2.0 Confirmation of Minutes.**

The minutes for the 2021/2022 Meeting were put forward for approval:

**Accepted:**            *Sarah Lowe*

**Seconded:**        *Tim Wilson*

**Result:**            **The AGM membership unanimously approved the 2021/2022 Season AGM Minutes.**

### **3.0 Business Arising from Previous AGM Minutes**

Nil

### **4.0 Secret Harbour SLSA 21/22 Season Achievements / Presidents Report**

The President began by thanking everyone who has supported the club this year no matter in what capacity as it all helps to make our club a better place.

This season has certainly had some challenges with lockdowns, Covid restrictions and other challenges. With everyone's assistance we have been able to keep our beaches and various water ways safe.

One challenge that has been outstanding for a number of years is the leasing of the café area downstairs, I am extremely happy to report a lease was signed on Monday the 1<sup>st</sup> August 2022 with Mr Tran from the Surfing Lizard. The lease is for 5 years with a 5 year option, this is an outstanding result and will be very good for the club and local community. I would like to thank Stuart Reeves for his additional efforts with getting this through, Stu will provide further information shortly.

The last season has seen many successes and rewards, these achievements were recognised at our awards night, however I would like to thank all our competitors and coaches ranging from Nippers to Masters for all their efforts in the local, State and National competitions. Our club as always was represented extremely well throughout the season both on the beach and in the pool at pool rescue.

The club was also fortunate to have five members and one program nominated at both the junior and senior SLSWA Awards of Excellence this year and they were:

Jasmine Noorman – Youth Lifesaver of the year finalist

Samantha Lowe – Youth Volunteer of the year finalist

Carolyn Wilson – Official and Assessor of the year finalist

Meagan Tong – Youth achiever of the year nominee, award to be announced shortly  
Reece David – U15 Lifesaver of the year nominee  
Starfish Nippers – Community program of the year finalist

Congratulations to all those members, it is a huge honour to be nominated and judged against your peers.

I would like to take this opportunity to acknowledge the Honourable Paul Papalia MLA CSC and the State government for the \$120,000 grant provided to assist the club, this money has been assigned to the rebuilding of the patrol shelter and funded 50% of the air conditioning in the sundeck servery. The remainder of the funds will be utilised in other projects moving forward.

The club has also updated the club website to make things easier to access when needed.

The BOM under the Club Captain have created two Vice Club Captain positions and they are Matilda Hamer and Mitchell Shackles, we have also extended the Junior Club Captains for a season and they are Nicholas Graydon, Meagan Tong, Zoe Shackles and Angus Belton.

During the off season the BOM have held a number of strategic meetings and have identified a number of issues such as membership retention, growing nipper numbers, better communication, yearly calendars and club finances. The identified issues are being addressed with plans under development but to solve these problems we will need member assistance moving forward.

This year the club has lost approximately \$9,000 which is not a good result but there are reasons for the loss and one reason is the reduction in overall membership and the other is the loss of profits from Friday nights and Sunday afternoons. A review of finances over the last five years has shown minimal growth in our cash at hand. The BOM will be looking at ways to increase profit to the club moving forward.

Finally, I would like to thank the BOM for their efforts this year, I would also like to thank the office ladies for their efforts this season. And I will take this opportunity to thank Jane McCrea for her efforts since commencing work at the club, unfortunately Jane will be leaving to commence work at the CoR council and I wish her all the very best in the future.

Director of Lifesaving, Stuart Reeves gave an outline of Building Works, Café space activation, café external area and Member space.

The club received three Expressions of Interest for the Café lease. The selection criteria were based upon rental income, sponsorship income, experience in running a café in a similar environment and initial expectations for the club inclusions in providing the café space. Following extensive discussions, the Surfing Lizard café currently operating at Coogee SLSC was chosen as the preferred Lessee.

The Surfing Lizard have experience running a café from Coogee SLSC and understand the unique environment taking holidays and planning any maintenance required in the quieter winter months enabling them to focus all their energies on the café during the busy summer season. Coogee SLSC were more than happy to recommend them.

The lease breakdown is as follows:

Five year term with lessee option to extend for a further five to 10 years maximum (club is locked in for 10 years). This gives the club certainty. Lessee to receive up to 8 months' rent free in the first year until fit out completed and they start trading. The club engaged a commercial counsel to ensure a fair and reasonable rent and incremental increases. Income from the leasing of the space comprises of rental income, cash sponsorship and in kind sponsorship (food vouchers).

The external area surrounding the café has been identified as needing improvement to make it a more attractive and useable community space for members and the community. This area is controlled by the club and council, not a part of the café lease. A proposal was put to the CoR for Alfresco Dining consisting of permanent external furniture similar to ones already in place by the council and the option of the café placing tables out there during opening hours. The application will also request permission to erect shade sails in the area over the tables. Thank you to Lorna Buchan for her advice in this matter. We are yet to have an official response but feedback was positive.

Options for the current function room and sundeck to be Members Space is also up for discussion. Currently the room is multi use that can be booked for training and commercial opportunities. The club needs flexibility for club use around commercial opportunities with priority given to commercial hire as a good source of income for the club. A request for a committee to develop an Implementation Strategy will be put out to members shortly to find out what members want. The committee to look at possibly enclosing the sundeck to make it a more useable space over an extended period. The club cannot borrow funds so will need to source grants and sponsorship to complete any works.

A request to the CoR to see if the current grant funds received from the CoR for the Café Space Feasibility study can be utilised for a member's space feasibility study or need to be returned to the council will be made shortly.

Our Final Solution consists of the café space as a source of income, providing food and coffee, good PR to negate the negative community comments and solves the Nipper BBQ operation issues. The function room can be an increased source of income and area for club training etc and the Member area to be utilised more as a club space and potential area for commercial use when not being used by the club.

Questions –

Kim Wade queried if commercial bookings on a Friday night can take priority over Friday night bar – Yes

Jo Ford queried if the club will still be running the Nipper BBQ, DoL advised the overheads and costs to the club had been increasing including having to pay staff as no volunteers. Further discussions to be had but cannot keep operating at a loss to the club.

Amanda Berry asked if the kitchen will be absorbed into the café and what will it be used for – no and options are being considered.

Steve Ford asked if the external club space was incorporated into the café lease – No. Options for the wet training area are being considered and all members will be engaged prior to any decisions.

Steve Hughes asked if a clause or conditions were on the use of the kitchen space – no but Surfing Mermaid are supportive of Coogee SLSC.

Digby Wilson asked if Surfing Mermaid had been advised the club operates a sausage sizzle – Yes.

Steve Hughes queried if Surfing Mermaid were aware of the outdoor furniture proposal – Yes.

Craig Tong raised the possibility of the club losing money to the café. Not a possibility as they will be paying rent and meeting their sponsorship agreement. Craig raised Carnivals are a big money spinner for the club – can the club still provide food at these events? These details are yet to be discussed and finalised with Surfing Mermaid.

Greg Stroot asked if a joint marketing plan is in place – DoPR is handling this in conjunction with Surfing Mermaid.

## **5.0 Presentation of 2020/2021 Season Annual Report and Audited Financial Statements**

The President presented the 2021/2022 Annual Report and audited Financial Statements to the membership. Audit was completed by F A Jones and shows no issues and a healthy report. Director of Finance happy to receive any questions by email after the meeting and provide more details. Lorna Buchan commended the club in this tough environment.

Amanda Berry queried how the grant from Paul Papalia had been spent so far – advised refurbishing the patrol shelter, 50% of costs to install air-conditioning in the sundeck servery and balance to be used on the member's area following a feasibility study.

Amanda Berry questioned what does the club need a club space for – a committee to be formed to address this.

### ***Motion***

The President requested the Membership accept the 2021/2022 audited financial and annual reports.

***Accepted:*** Greg Stroot

***Seconded:*** Graham Shackles

***Result:*** The AGM membership unanimously accepted the 2021/2022 audited financial and annual reports.

## **6.0 Life Memberships announcements**

The President was pleased to announce both Kim and Ron Wade have been elevated to Life Membership following numerous hours given to the club over many years.

## **7.0 No Motions**

## **8.0 GENERAL QUESTIONS FROM THE MEMBERSHIP PRESENT**

Garry Williams raised the issue of member fees and breakdown. DoF to meet with Garry on 16<sup>th</sup> August to discuss these issues. GW queried why the members were not provided with the information before the AGM. President to take comments into consideration.

## Election of Officers

### **9.0 Nominations for Board Positions**

On behalf of the Board of Management, the Club President sincerely thanked all volunteers, the Board of Management and 2021/2022 Committee holders for their hard work over the previous season and stressed the importance of committees to assist the Board.

The following BOM positions are declared vacant and open for election for a period of two years.

- Vice President;
- Director of Lifesaving;
- Director of Youth;
- Director of PR & Sponsorship;
- Director of House & Social

The following BOM positions are declared open and vacant for a period of 1 year

- Director of Surf Sports;

All other Club committee positions are declared open and vacant for a period of 1 year.

Stuart Reeves Elected Director of Lifesaving  
Brendan Privilege Elected Director of Surf Sports

**Result:** The AGM membership unanimously accepted all appointments without any objections.

**10.0 Meeting Closed: 7.46 pm**