



**Secret Harbour Surf Lifesaving Club Inc.**

The Annual General Meeting of the Secret Harbour Surf Lifesaving Club was held on Friday 30 July 2021 at the Secret Harbour SLSC Club rooms.

The meeting commenced at 6:30pm.

**Attended:**

***Board of Management***

Brendan Privilege	President
Ian Noorman	Vice President
Jess Williams	Club Captain
Stuart Reeves	Director of Lifesaving
Vacant	Director of Youth
Derry Smith	Director of Education
Sam Maurice	Director of Surf Sports
Anne Evans	Director of PR & Sponsorship
Rene Pollard	Director of Social
Vacant	Director of Finance and Administration

***Life Members***

David Andrew, Stephen Ford, Garry Williams, Megan Williams, Carolyn Wilson, Digby Wilson, Richard Lowe, Ross Onions

***Long Service members:***

*Vanessa Aikins, Daniel Andrew, Joseph Ford, Sarah Lowe, Sam Maurice, Brendan Privilege, Mark Thomas, Ron Wade*

**Members Attended:** Jodie Barker, Fern Clarke, Anne Marie Dullaghan, Lochie Gray, Craig Graydon, Nicholas Graydon, Lewis Harrison, Rebecca Claire Hughes, Cody Jones, Samantha Lowe, Iain Lund, Charlotte Moogan, Ian Noorman, Stuart Reeves, Graham Shackles, Mitchell Shackles, Derry Smith, Grant Stirling, Jack Stirling, Greg Stroot, Peter Traeger, Ben Wade, Kim Wade, Jessica Williams, Jane McCrea, Kate Crockett, Lorna Buchan, Jamie Alsop, Wendy Malcolm

- **Apologies:** Max Hannah, Lorraine Rule, Del Rule, Alan Robinson, Stephanie Lowe, Mathew Wilson, Jo Wilson, Joss Wilson, Tim Wilson, Jasmine Noorman, Jessica Noorman, Alannah Maurice, Liam Privilege

## Minutes

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### **1.0 Meeting Opening and Apologies**

The Club President declared the meeting open.

The Club President welcomed and thanked the life members, long service members, active members, members leaving, volunteers and all other club members for attending the meeting.

### **2.0 Confirmation of Minutes.**

The minutes for the 2020/2021 Meeting were put forward for approval:

**Accepted:** *Richard Lowe*

**Seconded:** *Carolyn Wilson*

**Result:** **The AGM membership unanimously approved the 2020/2021 Season AGM Minutes.**

### **3.0 Business Arising from Previous AGM Minutes**

Reporting on the Financial Statement – insurance costs have increased due to the level of insurance on some assets being increased and the delay in paying the previous year’s insurance policy, in effect two years of insurance payments were paid in this financial year.

### **4.0 Secret Harbour SLSC 20/21 Season Achievements / Presidents Report**

The President began by thanking the Board for their assistance throughout the year and wish Derry Smith and Jessica Williams all the best with their future endeavours as they step down from the Board.

The President acknowledged Craig Graydon, Carolyn Wilson, Garry Williams, Nicholas Graydon and Graham Shackles for the outstanding recognition by SLSWA with Nicholas and Graham being recognised at a National level also. Mia Bennett and Cole Johns were presented with Bravery Awards.

There are too many people to mention who deserve a thank you including Mark Thomas for his work on the memorabilia, Lisa Sertorini and her band of BBQ helpers, Mark Turley for maintaining the IRB motors, Graham Shackles and patrol captains, vice captains, trainers, officials and Age Managers. Thank you to all our volunteers for making the club a success.

The club had a busy year with carnivals, Abalone Season, providing water safety and Covid 19 affecting operations. The relocation of the patrol tower was a success thanks to Stuart Reeves.

We were unable to secure a tenant for the café space due to a few variants. A promising potential tenant pulled out due to a number of reasons including Covid, unable to secure staff and the lack of toilets in the space.

The club has been fortunate to receive a grant of \$120,000 from Paul Papalia which will be utilised to upgrade the top floor of the building.

The committee continues to look into creating a surf sport academy.

Nipper numbers were similar to the previous season and Woodside has committed its support for another three years.

The club hopes to see an increase in members with the Aussies being held in WA next year, a fantastic opportunity for members and the club to be involved. Secret Harbour will host the surfing competition.

The maintenance of the building continues to be an issue, there has been a lot of effort to get on top of it and the City of Rockingham is happy with the progress. The Board is working on creating a structured maintenance schedule going forward.

The Vice President spoke on a year of challenges and successes. An ice machine is now on the top floor and a water cooler drink fountain will be installed in the wet training area. A maintenance grant to repair the plaster in the staircase was approved and work completed. Another grant has been submitted to the City of Rockingham to install air conditioning and increase air flow in the server room on the top floor.

The club has secured support from Paul Papalia MP to install a windbreak on the top floor and also to investigate ways to make the eastern side safer and install a toilet.

Thank you to my Administration team of Jane McCrea and Kim Wade, Trish has resigned from the club and the new Board will investigate managing the administration workload going forward.

The biggest issue I see is the need to align the club by filling our committees. Directors need committees to meet once a month and commit to about an hour a week to assist them with the workload in keeping the club running smoothly and efficiently.

Stuart Reeves, DoL also thanked patrol members during a difficult year, trying to catch up with training due to Covid and also to all volunteers, training, administration staff, BBQ helpers, functions staff and more, working together as a connective machine for the good of the club.

Derry Smith, DoE expanded on the impressive training numbers and thanked all trainers, assessors and administration for an enjoyable experience on the board and to Samantha Lowe for her help with SurfGuard.

Anne Evans (DoPR) was unable to attend and her notes were read out by the President referring to her submission in the Annual Report and the growth of the communication portfolio.

Jessica Williams, Club Caption thanked everyone for their support as she steps down.

It was pointed out by the President the amount of patrol hours per year and how much value the club gives back to the community.

The President ended by thanking everyone as he steps down and to wish the new Board all the best.

## 5.0 **Presentation of 2020/2021 Season Annual Report and Audited Financial Statements**

The President presented the 2020/2021 Annual Report and audited Financial Statements to the membership. The club is in a healthy financial position and the addition of a Director of Finance & Administration will be of great assistance going forward.

### ***Motion***

The President requested the Membership accept the 2020/2021 audited financial and annual reports.

**Accepted:** Ross Onions

**Seconded:** Grant Stirling

**Result:** The AGM membership unanimously accepted the 2020/2021 audited financial and annual reports.

## 6.0 **No Life Memberships announcements**

### 7.0 **Motion 1**

That, as a result of the review performed by the BOM in November 2019 and communicated to the membership, initiated as a result of the motion put forward by Garry Williams and Max Hannah at the 2019 AGM and subsequently carried by the membership at that AGM, the wording in section 17.1 Composition of the Board, as contained in the Secret Harbour Surf Lifesaving Club Constitution, adopted at the Annual General Meeting on 3 August 2018, be amended such that the Board will consist of 7 elected Board members, rather than the 10 Elected Board members as stated currently resulting in the constitution to read:

#### *17.1 Composition of the Board*

*The Board shall consist of:*

- a) *7 Elected Directors, All Directors will be elected under clause 18.3. consisting of:*
  - I. The President (Chair) and*
  - II. Six (6) other Directors.*
- b) *A number of additional Appointed Directors who shall be appointed in accordance with clause 19.1*

Board to review and integrate the **business plan, to be presented to members.**

### 8.0 **Motion 2**

That, in line with the review of Club Awards performed by the BOM and communicated to the membership, the Bevan Medal be awarded within the Club as the "Bevan Medal Youth Achiever Award", but referred to as the "Bevan Medal", recognising the outstanding club contributions of a youth member (U14 - U17) in the areas of lifesaving and training and leadership and surf sports, who can be presented as an identifiable ambassador of the Club. Any change to the Bevan Medal can only be achieved through a motion at a special general meeting being passed, helping preserve the history of the Bevan Medal and ensuring it remains an award of value and prestige within the Club.

**Proposed:** Brendan Privilege

**Seconded:** Iain Lund

**Motion Passed**

**GENERAL QUESTIONS FROM THE MEMBERSHIP PRESENT. – None**

Meeting adjourned for a few minutes then President presented Administration staff with flowers and thanked them for all they do.

### Election of Officers

#### **9.0 Nominations for Board Positions**

On behalf of the Board of Management, the Club President sincerely thanked all volunteers, the Board of Management and 2020/2021 Committee holders for their hard work over the previous season.

The following BOM positions are declared vacant and open for election for a period of two years.

- President;
- Club Captain;
- Director of Youth;
- Director of Education and Training;
- Director of Finance and Administration

The following BOM positions are declared open and vacant for a period of 1 year

- Vice President;
- Director of Surf Sports;
- Director of Sponsorship;
- Director of Social

All other Club committee positions are declared open and vacant for a period of 1 year.

Kate Crockett introduced herself in her nomination as Director of Sponsorship, son is a Crusader. Kate works at South Metro TAFE as a Digital Marketer and believes she can fill the gaps in PR and encouraging a collaborative membership to drive the club forward.

Max Foster introduced himself in his nomination for Director of Finance and Administration, Nipper parent for 5 years and Age Manager for 2 years. Max is a Chartered Accountant specialising in financial management. Loves seeing the beach safe and the pride on the Nippers faces, he believes in service and giving back to the community. Aims to see the club have a financial strategy for the future.

Jodie Barker spoke regarding her nomination as Director of Education, has been a member and patrol for 6 years, very passionate about the club and taking it to the next step.

Mark Thomas spoke relating to his nomination as Club Captain, has been with the club for many years and believes the club requires lots of guidance. Main goals are to get the membership involved in club activities, to understand their duties and responsibilities whilst on patrol and communication to all members of upcoming events and what the club is all about. He will make sure all members feel heard and hopes to see improvement in the gear shed.

Digby Wilson then spoke on behalf of all members to thank the board for standing up, acknowledging it is a tough gig and they have all done a good job, credit to all the Board.

Ian Noorman Elected	President
Mark Thomas Elected	Club Captain
Sam Maurice Elected	Director of Youth
Jodie Barker Elected	Director of Education and Training
Max Foster Elected	Director of Finance and Administration
Matthew Evans Elected	Director of Surf Sports
Kate Crockett Elected	Director of Sponsorship
Rene Pollard Elected	Director of Social

**Result:**            **The AGM membership unanimously accepted all appointments without any objections.**

**10.0    Meeting Closed: 7.35 pm**